

# Platinum & Company

BEAUTY BAR

*And so the adventure begins...*

Your wedding day is one of the most glamorous days of your life! You've found the perfect partner, day, venue, and now you are wanting the perfect wedding day look! Platinum & Company Beauty Bar has helped create hundreds of breath taking brides in beautiful Manhattan, KS! We love getting to be a part of your life and this day is the ultimate honor to make you the most beautiful version of yourself! Come on in, relax and enjoy hair and makeup services in salon or on location the day of your wedding! We have room for everyone! Your friends or family are welcome to enjoy services with us the day of or leading up to your big day! Below, you will find a list of our essential bridal services, our intake forms and bridal agreement. We will help you know how to arrive and who and what to bring with you! We love to email, chat on the phone or in person! Feel free to call us at 785-539-7621 and speak with Whitney, our Bridal Concierge or email her at [brides@platinumandcompany.com](mailto:brides@platinumandcompany.com)! As always, consultations are complimentary! Ready to book? Once we have your deposit and agreement we will reserve all of your appointments. But , hey- Congratulations! Your wedding is going to be awesome!!

There is so much to figure out when it comes to planning a wedding!

We will go over a few things that we offer so you will know exactly what works best for you!

What is a Complimentary Consultation? This is normally 15 minutes or less and can be done via phone, email or in person. We will discuss your hair and makeup needs and schedule both a practice run and wedding day services. Our contract and cancellation policies will be reviewed. Since Saturday wedding dates are always in short supply, we recommend you book your wedding services as soon as you secure the date as appointments are available on a "first come, first served" basis.

What is a Practice Run for the Bride? A practice run is what we like to call "rehearsal hair", you have a rehearsal for your wedding ceremony to make sure its perfect, why not do it for your hair? We recommend scheduling this 3 to 4 weeks prior to your wedding. Bring everything you'll wear on your big day, such as your veil, jewelry, and so on. Keep in mind - Saturday's are a hot commodity - if this is the day that works best for a trial look, please schedule asap as we do not guarantee Saturday as a Trial look option.

- Bridal Hair trial - \$55.00 & up\*
- Bridal Makeup Trial- \$40.00 & up\*

How on earth should I wear my hair on my wedding day? Any way that makes you feel beautiful! If that's up- cool! If that's down- cool too! We only use and recommend the best professional product available! So we know whatever look you chose we will secure it for you to dance the night away! Looking for a little inspiration? Check out Pinterest and Instagram! Save what you like so you can bring it in to show your stylist for your trail run! Same goes for makeup! Of course, we are always here to offer our professional advice as well!

Your wedding day is amazing, magical, beautiful, and BUSY! To make things easier on all of us **we require full payment for all services 2 weeks prior to your wedding day:** We accept cash or credit card.

Wedding Day Hair / Makeup - In salon pricing starts at:

- Bride Style \$55 & up\*
- Bridal Party Style \$50 & up\*
- Blow Dry (without style) \$25 & up\*
- Blow Dry for Long Hair (without style) \$35 & up\*
- Bride Makeup \$45 & up\*
- Bridal Party Makeup \$40 & up\*
- Faux Lashes \$20

\*Please note that wedding party prices are per person, per service. We work on a level system so stylist prices will vary. If you would like a more exact total this price can only be guaranteed 1 month prior to scheduled services. The standard rate does not include the cost of travel, gratuities, headpieces, hair accessories, and flowers. These items will be negotiated separately.

On Location Bridal Services: Want us to come to you? We would love to make your day stress free and bring all of our professional tools and products to you! We recommend scheduling on location wedding services as soon as possible as wedding dates are only available on a "first come, first served" basis. Travel fees are in addition to our regular service costs:

- Travel Fees for on location weddings:  
There is a \$100 per stylist fee with a minimum of 4 services.

Flat Rate Pricing for On Location Services

- Formal Style \$90
- Makeup Application \$70
- Short Hair Style with no pinning \$60
- Outside of Manhattan there is an additional charge of \$0.60 per mile.

-Bridal Touch-ups or second look: \$50.00 for each additional hour to keep stylist on-site. This service should be arranged during booking and paid for 2 weeks prior to the wedding.\*

\*Complimentary touch-ups are available to any individual who has received a Platinum & Co Makeup application or Platinum & Co Hair service BEFORE the stylist finishes for the day.

Going all out? For your wedding day we can operate before or after our normal business hours for your convenience. A fee of \$50 per stylist will apply prior to 8:00am or during closed business hours. If the closed time is during a holiday or holiday weekend there is a convenience fee of \$150 in salon and \$200 on site per stylist. For wedding parties more than 60 miles away a hotel room reservation may be required.

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## Bridal Service Agreement

Congratulations on your engagement!

Thank you for choosing Platinum & Company to help celebrate your special day. We understand all of the hard work and meticulous planning that goes into making your day a true success. We have taken care of many beautiful brides and their bridal parties, and as a result we know exactly which questions to ask to get you organized. Please complete this form and return as soon as possible.

Name: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Local contact person and phone # (if bride is from out of town):

\_\_\_\_\_

Wedding Date: \_\_\_\_\_

Wedding Time: \_\_\_\_\_

What time would you like to be ready by: \_\_\_\_\_

What time would you like to start: \_\_\_\_\_

Wedding Location: \_\_\_\_\_

Pictures Prior to Wedding?    Yes    No

If yes, what time? \_\_\_\_\_

Number of people getting their hair done: \_\_\_\_\_

Number of people getting their makeup done: \_\_\_\_\_

(Don't forget to include you -the bride- in your numbers!)

Location for our Services:        IN SALON        ON LOCATION

If onsite, what is the location: \_\_\_\_\_

Are there any preferred Stylists for the bride or anyone else?

\_\_\_\_\_

## **WE LIKE TO PARTY!**

### **Bridal Party Info**

Name (First & Last), "job" in wedding, phone number, receiving what services:

(ex: Kate Sims, bridesmaid 785-539-7621 Hair & Makeup)

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.
- 11.
- 12.
- 13.
- 14.
- 15.

As a part of our Wedding Agreement, Platinum & Company requires a \$100 deposit and credit card information for reservations of bridal parties. We do ask that should there be a need to adjust or cancel any of the appointments that all changes are made 2 weeks prior to the date of the wedding. If changes or cancellations are made with less than the 14 days notice, the entire cost of the adjusted or cancelled services will be placed on the credit card. Please note, we can only accept cash and/or credit cards as payment for your bridal services.

Name as it Appears on Card: \_\_\_\_\_

Credit Card Number \_\_\_\_\_

Expiration \_\_\_\_\_ CVV \_\_\_\_\_

Signature: \_\_\_\_\_

I, \_\_\_\_\_, agree to the scheduled appointment times given on the attached intake forms, and the price listed above. I agree to pay the balance due on the day of the event.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



## **Important Information for your Bridal Services**

To help us serve you better and ensure that your wedding day runs smoothly, we ask that you and your wedding party please follow these simple guidelines:

- Please arrive with clean, dry hair to help the hold of your hairstyle. An additional fee will apply if you request a wash and blow dry or straightening. Please schedule this when booking to allow enough time for your appointment. There will be an additional fee for unexpected wet hair to be blow dried if the stylists schedule allows enough time for this additional service.
- Make sure your face is cleansed and moisturized prior to arrival at our salon to ensure that makeup holds all day long.
- Bring pictures of makeup and hairstyles that you are interested in for the makeup artist and hair stylist to get an overall idea of the look you are trying to achieve on your wedding day if you have a preference.
- Please bring in your headpiece, veil, and any hair accessories.
- On the day of your wedding, you are invited to bring in any drinks or food that you feel will make your day more special. In salon we offer complimentary water, soda, and coffee, but you may feel free to bring in a more personalized selection. We also work closely with Bockers Catering and offer a few breakfast packages if you are interested, please let us know!
- Most importantly, please be on time for your wedding day appointment. We only schedule the amount of time we need to do your scheduled services and don't have extra time to be waiting for a member of the bridal party to arrive. Even starting 15 minutes late will put everyone behind and we don't want you to be late for your special day!
- Please note, any non licensed individual may not provide any services in our licensed establishment.

To schedule any appointments please contact Whitney at (785) 539-7621  
or email us at [brides@platinumandcompany.com](mailto:brides@platinumandcompany.com).

Once again, we thank you for choosing Platinum & Company to share in  
your special day.